

Providence Stake Emergency Plan 2025 – Condensed Summary Overview

The plan is structured in three phases:

1. **Preparedness** – Prepare members with training, plans, and resources.
2. **Response** – Coordinate rapid action during emergencies.
3. **Recovery** – Restore and support after incidents.

It establishes clear roles, communication protocols, and training expectations for leaders and members in addressing disasters such as earthquakes, storms, floods, fires, and power outages.

1. Preparedness

Stake Responsibilities

- Encourage each ward to have emergency plans.
- Train leaders monthly or quarterly/as needed.
- Maintain Stake Emergency “TOTE” with ward plans, contact info, forms, and inventory lists.

Stake Communication & Training

- Monthly radio tests/training (3rd Sundays): (Stake Emergency Communications Specialist)
 - GMRS 20 Net (8 PM)
 - Stake HAM Net 146.4400 (8:15 PM)
 - Bishop’s Storehouse HAM Net 146.4200 (8:30 PM)
 - Area Council Ham Net 449.8000 (first Wed. 8pm)
- Encourage FRS/GMRS radio use; GMRS license required for high power.

Ward Planning – 8 Steps

1. Form a Self-Reliance Committee with Representatives from EQ, RS, Self Reliance Specialist and Ward Emergency Communications Specialist. *(Under Bishops direction)*
2. Identify local hazards. *(committee)*
3. Collect info on special needs. *(committee)*
4. Set up radio communication and block maps. *(Ward Emergency Comm Specialist)*
5. Inventory skills and resources. *(committee)*
6. Train members regularly. *(committee)*
7. Run drills and test communications monthly. *(Ward Emergency Comm Specialist)*
8. Update Ward Emergency Binder/TOTE and report to Stake. *(committee)*

Family Preparedness

Families should:

- Write a personal emergency plan.
 - List meds, contacts, reunification, and evacuation info.
 - Store 72-hour kits, documents, cash, and radios.
-

2. Response to an emergency

Initial Actions

- Prioritize family safety.

- Display colored flags on homes:
 - **Green** = OK
 - **Red** = Need Help
- Help neighbors if safe.
- Block Captains report to Ward Communication Specialists.
- Wards activate Command Centers at church buildings if possible.

Ward Command Center

- Retrieve TOTE and assign roles.
- Deploy 2-person teams with forms/maps/radios.
- Report critical needs via radio/cell.
- Maintain records for FEMA/Church use.

Stake Command Center

- Led by Stake President or delegate.
- Staff includes Communications Specialist, CERT, Welfare Committee, RS rep, Clerks, and Missionary Contact.
- Coordinates with Wards on ward's FRS / GMRS channels and HAM frequencies to gov't/ and church leaders (146.4400, 146.4200, 449.8000).

Key Instructions for Leaders:

- Ensure family safety first.
- Display colored status flag.
- Go to Stake Center if safe and assigned:
 - Stake Presidency
 - Communication Specialist
 - Welfare/Self-Reliance/RS reps
 - CERT
 - Clerks/Scribes
 - Missionary Liaison

3. Recovery

- Stake/Wards coordinate cleanup, relief, and documentation.
- Outside assistance may include city/county/state agencies, Red Cross, FEMA, and Church Welfare.
- Accurate record-keeping required using FEMA ICS forms (ICS 209, 213, RR, etc.).

This concludes the Stake Emergency Plan Summary. The following 15 pages are the Stake Emergency Plan in detail.

Detailed PROVIDENCE STAKE EMERGENCY PLAN 2025

Our plan includes the following 3 areas:

1. Preparedness / Preparation
2. Response
3. Recovery

1. Preparedness / Preparation

Members of the Church have been counseled for many years to be prepared for [adversity](#). Preparation, both spiritual and temporal, can dispel fear.¹

Elder L. Tom Perry taught, “The need for preparation is abundantly clear. The great blessing of being prepared gives us freedom from fear.”²

With the guidance of Church leaders, individuals and families should prepare to be [self-reliant](#) in times of personal and widespread tragedy.

As a Stake we will Prepare for natural and man-made disasters and request each ward Prepare an Emergency plan. We will give assistance and training on a quarterly basis and as needed for each ward with their plan. We will follow this guide line:

1. Identify likely disasters

The most likely emergencies in Providence Utah are earthquakes, wildfires, large winter snowstorms, extended power outages, flooding (springtime snowmelt runoff), and man-made disasters.

This plan contains actions that the Providence Stake Leaders and Emergency Communications Specialists will do to assist ward church leaders as they minister to people within the ward geography during and after an emergency. Communication after a disaster is very important to coordinate relief efforts. Leaders and community members should always try to use normal communication channels, such as cell phones, texting and email. However, large-scale emergencies can overwhelm these communication channels. Therefore, additional communication methods are outlined in the plan.

2. Gather critical information

3. Outline assignments and procedures

4. Identify emergency communication methods

5. Encourage member preparation

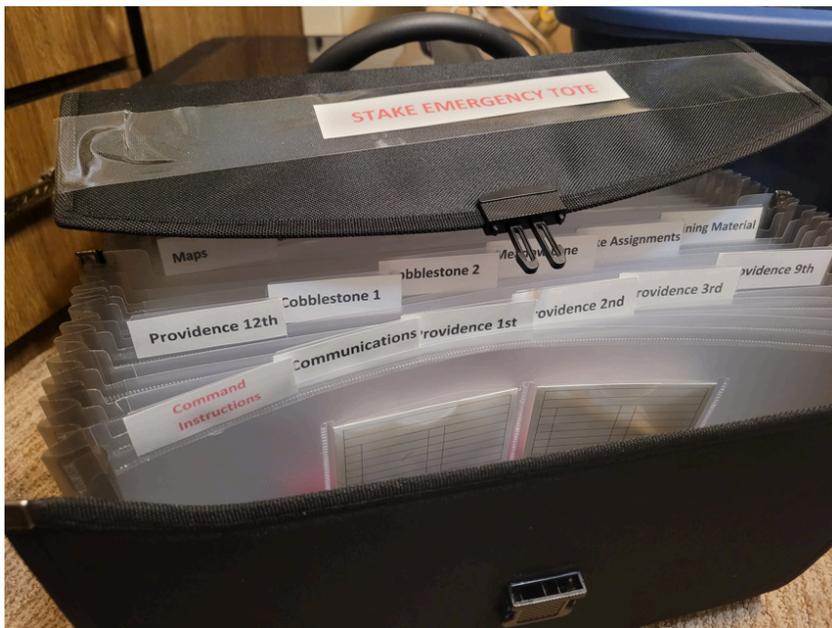
As a Stake we will review responsibilities in the Stake and give training to those who may request it. These Stake members include:

- Stake Presidency
- Stake Welfare and Self-Reliance Committee
- Stake R.S. representative

- H.C. over facilities
- H.C. over Welfare and Self-Reliance
- Stake CERT representative
- Stake Clerk and Executive Secretary

We will request a copy of each Ward's Emergency Preparedness Plan to be kept in the Stake Clerk's office (TOTE), including each Ward's Special Needs, Resources and Skills.

What is in the STAKE TOTE that is to be kept in the Stake Clerks office



1. Instructions on what needs to be done in an emergency
2. Duplicate copies of the following
 - * Wards' Emergency Plans
 - * Wards' Special Needs (collected from Wards)
 - * Wards' Resource lists (Generators, Crane's, Solar Powers, etc. collected from Wards)
 - * Wards' Skills list (Dr's. Nurses, CERT's, Contractors etc. collected from Wards)
3. Copies of blank assessment forms. (If needed to record conditions of Members and Properties)
4. Copies of blank medical assessments forms
5. Copy of Stake Communications Map showing ward boundaries and Communication info
6. Cell phone numbers of STAKE individuals that will be assembling at Command Center
7. Contact information:

Red Cross	877-272-7337
Cache Valley Sheriff	911 or 435-753-7555
Logan Regional Hospital	435-716-1000
Cache Valley Hospital ER	435-713-9700
Providence City	435-753-0313
Poison Control Center	800-222-1222
County Emergency Manager	435-755-1000,
County Emergency communications	146.7200 HAM
Bishops Storehouse	435-227-0405, 146.4200 HAM, limited cots, blankets, etc.

Providence Stake	GMRS 20 and HAM 146.4400
Utah Dept of Emergency Management	801-538-3400 HAM 146.4200
FEMA	800-621-3362, VOAD 435-932-6188
Poison Control Center	800-222-1222
CAPSA Crisis line	435-753-2500,
Rock Mountain Power	877-508-5088,
Enbridge Gas	800-767-1689,
Cache County Water	435-999-0051,

The Stake will give Emergency Preparedness training in person or e-mail to each ward Elders Quorum President and the designated Emergency Preparedness and Emergency communications person.

We will have a PROVIDENCE STAKE GMRS NET the 3rd Sunday of each month at 8pm to conduct training and test communication skills. GMRS 20

We will have a Stake HAM NET on the 3rd Sunday each month at 8:15pm 146.4400

We will participate in the No. Utah Bishops Storehouse HAM training NET at 8:30pm 146.4200

As a Stake we will receive as much training as we can from Area and County Leaders pertaining to our respective assignments in Emergency Communications and Preparedness.

As a Stake we will encourage each Family in the stake to have their own emergency plan. Each Family member should have a copy of a family emergency plan

Sample Family/Individual Emergency Plan

John (43) at 435-987-xxxx, Mary (39) 435-987-xxxx Kids: Jeremy (16) 435-987-xxxx, Anna (14), Ethan (10) Allergies: None, Meds: a,b,c,d Blood Types: John B+, Mary O	<i>To Reunite</i> If can't get back to our home 1 st choice ... neighbor, 2 nd choice xxx church, Maceys,
<i>Emergency Communications:</i> Family in Providence _____ Family outside Providence _____ Family outside Utah _____ Text msg via Groupme; xxx-xxx-xxxx GMRS radio, ward ch 21, GMRS Stake 20 Ham radio 146.4400	<i>Evacuation</i> (on order, or Event +4hrs) Stake center Smiths on 100 So, Ross's house in Mendon John's house in Green Acres J's house in Idaho
<i>Emergency Numbers</i> Cache Valley Sheriff 911, or 435-755-1000	<i>Emergency Preparedness items to grab</i> 72-hour kit in every vehicle with medical gear/ radios, extra go bags.

Utah Dept of Emergency Management 801-538-3400 Utah Poison Control 800-222-1200 Logan Regional Hospital 435-716-1000 Cache Valley Hospital ER 435-713-9700	If you have time, grab extra warm clothes, good shoes, hat sunglasses, extra cash, self-defense items. Take Emergency Documents copies such as Titles, Insurance info, Banking info, Birth Certificates, and all the water you can carry.
Additional information	
Additional information	
<i>Additional information for family group texting</i> www.groupme.com	

2. Response for Stake Leaders during an emergency

Our Stake response will be a combination of experienced block captains and the Neighborhood Rapid Damage Assessment program (NRDAP)

1. Family First. Make sure everyone is accounted for and is ok. Make sure your residence is safe with no gas leaks, water leaks or power lines down. If you smell gas, exit your home immediately without turning any switches (light switches, garage door openers, etc.) on or off
2. Hang colored flag on front door or doorknob to indicate your family's situation:
Green -- All is OK
Red -- NEED HELP
3. Assist others if you are able to help.
 If you are responsible for children, please remain with them.
 Do not leave home if power lines are down around home.
 Then: If safe to leave, go to the Stake Center where Stake Command will be set up in the HC room.

Who should go to STAKE COMMAND CENTER

1. Stake President or Councilor designated by Stake President
2. Stake Communications Specialist (licensed GMRS and HAM operator)
3. Stake Welfare and Self Reliance Committee, including:
 - * Stake R.S. representative – Support for Ward R.S. Presidents
 - * H.C. over facilities (will report on Building Status to Stake Command)
 - * H.C. over Welfare and Self Reliance
 - * Stake CERT representative
 - * STAKE CLERK AND EXECUTIVE SECRETARY to be scribes

* Someone to have Communications with Missionaries (full, part, service). Stake Comm specialist needs to send Missionary names, status, and living conditions to Area Presidency Secretary HAM 146.4200 and 449.8000

4. Assignments at Stake Command Center
 - a. Select Command Leader
 - b. Set up communications (Stake Emergency Communications Specialist)
 - c. Select Scribe (Clerk, Exec. Secretary or RS secretary)

5. We will offer support and communication to Wards, County, State, and Regional Representatives. PROVIDENCE STAKE Emergency Communications will be on the following channels
 - * GMRS 20, GMRS Repeater receives on 462.675 and transmits on 467.675 backup GMRS 22
 - * Providence Stake and Providence City HAM 146.440 - backup frequency 439.450
 - * BPS ERC HAM for contact to Area Seventy 146.4200 or 449.8000
 - * County EOC
 - * State EOC

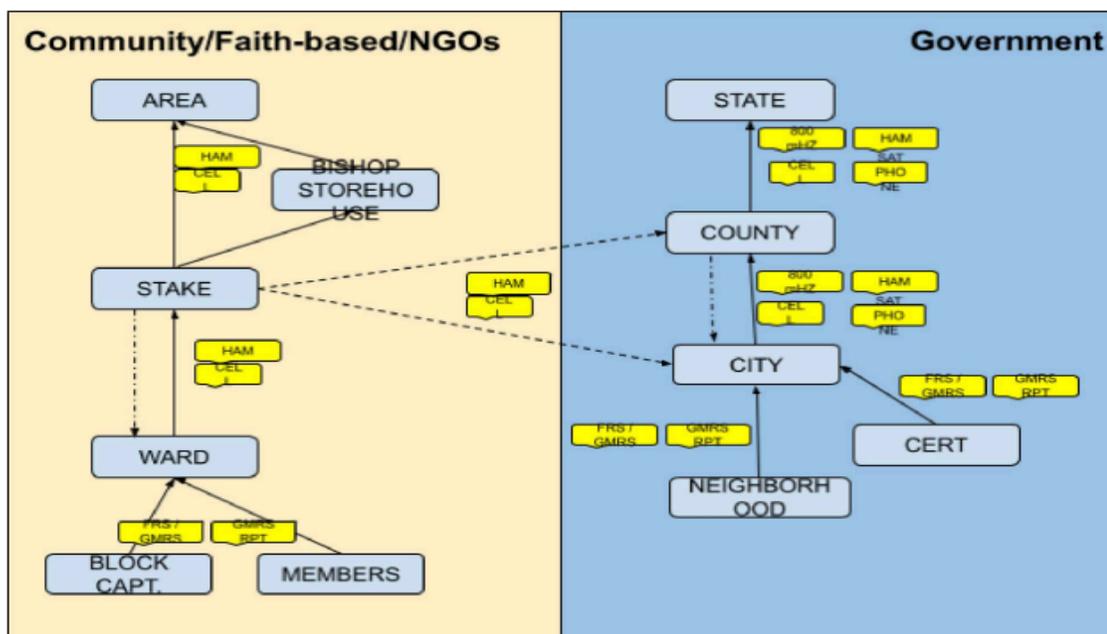
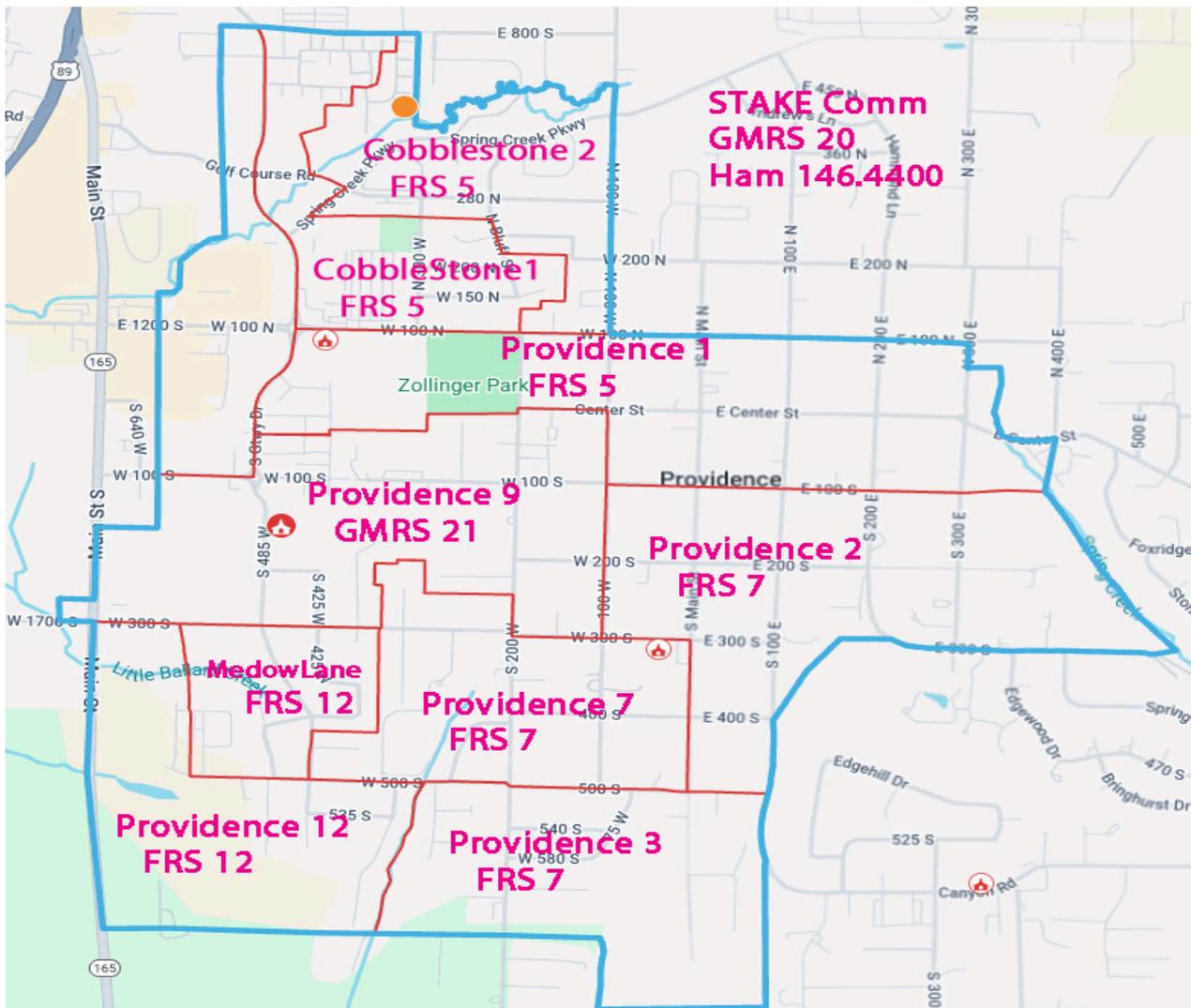
Providence Stake Emergency Communications

Cob 1	Cob 2	ML	Prov 1	Prov 2	Prov 3	Prov 7	Prov 9	Prov12	Stake
FRS 5 backup FRS 2	FRS 5 backup FRS 3	FRS 12 backup FRS 11	FRS 5 backup FRS 4	FRS 7 backup FRS 5	FRS 7 backup FRS 6	FRS 7 backup FRS 8	GMRS21 backup FRS 9	FRS 12 backup FRS 10	GMRS 20 ham 146.4400 GMRS 22 ham 439.450
Dattage	Nyman	Snow	Fitzgerald	Thigpen	Darley	Smith	Bell	Nickles	Berry

Each Ward will have their own communications (listed above) using FRS or GMRS. FRS channels 1-7 are 2 Watts and channels 8-14 are 1/2 Watt. Channels 15-22 are GMRS channels 5-50 Watts but a GMRS license is necessary.

In each Ward the Block Captains will communicate to the Ward Emergency Communications Specialist on their FRS or GMRS channel. The Ward Emergency Communications Specialist will communicate to the Stake Communications Specialist on GMRS Channel 20.

Stake Emergency Communications will communicate to City, County, and Area Seventy (through Bishops Storehouse) on Ham Frequencies 146.4200 simplex, and 449.8000



Response for Wards during an emergency

Each ward will set up their command center in the ward building they are assigned to if their building is ok.

SAMPLE WARD Emergency/Disaster Instructions

1. Family first. Make sure everyone is accounted for and is ok. Check to make sure your home is ok. If necessary, meet at your designated place of safety. If you smell gas, exit your home immediately without turning any switches (light switches, garage door openers, etc.) on or off.
2. Hang colored flag on front door or doorknob to indicate your family's situation:
Green--All is ok
Red--NEED HELP
3. Assist others if you are able to help, but know your limitations:
If you are safe at home, stay there unless you desire to assist others.
If you are responsible for children, please remain with them.
Do not leave home if power lines are down around the home.
Then: If safe to leave, check on close neighbors and assess their situation. If possible, send any adult family member to assist others by going to your Church where your Providence Ward COMMAND CENTER will be set up, and they will give you further instructions.

Ward BLOCK AREA CAPTAINS (*who have been trained and asked previously to assist in this situation.*)

1. Your Family comes First. Make sure everyone is ok, and your home is ok.
2. Hang a colored flag on the door to indicate your family's situation.
3. Contact the Ward COMMAND CENTER on Cell or ward GMRS channel when you are leaving your residence to report in.
4. Proceed to do a rapid assessment of the neighbors on your block and take assessment forms with you. (Keep forms with your radio.) If you don't have the form, take pictures (camera works on your phone even without cell service), and keep notes to turn in to the COMMAND CENTER..
5. Report critical issues to Ward Emergency Communications person (Ward GMRS channel) or cell phone immediately.
6. Report to your Church building COMMAND CENTER for further instructions. Further information will be provided in the **Emergency TOTE** in the Clerk's office.

TOTE Instructions when arrive at Command Center

NRDAP (Neighborhood Rapid Damage Assessment Program)

Instructions for First Three EP Committee Members to arrive at Church

1. Retrieve Tote from clerk's office
2. Open the red folder in the TOTE for instructions.
3. Decide on the following
 - A. Area Command Leader - remove tote, set up tables, organize personnel. Establish Communications on FRS or GMRS (communications specialist)

B. Ward Area Assessment Leader-- assign and organize assessment teams. Each team must have communications, photo taking capability and 2 assessment forms. Retrieve Resources and Critical needs list from TOTE.

C. Command Scribe - Establish 1 Enter/Exit door. Record everyone entering and exiting. Keeps record of teams and all reports.

D. Ward Communications Specialist FRS or GMRS, make contact to Block Captains. Communicate to Stake Communications Specialist on GMRS 20 as needed.

E. Ecclesiastical Assignments--minister

4. Two or more individuals make a team

5. Give each team the information with their assigned map locations and assessment sheets (LOCATED IN THE TOTE) for each residence at their locations, including colored ribbons. Teams will be sent out to cover blocks that have not been covered by Block Captains or homes requested to be checked again. Must always have communications with Command.

* Medical committee will remain at Area Command until dispatched as needed.

* Make sure there are teams sent to check on critical needs individuals.

* Emergency Communications, EQ President, RS President are not to be part of the initial volunteers.

6. Provide a safety briefing-Area Command Leader

As Teams go out, report to Ward communications (FRS) person or CELL, any critical needs rather than waiting to return to command. Ward emergency communications will report to Stake Communications Specialist on GMRS 20, who will coordinate with other wards for specific needs.

After completing the individual assessment form for all individual residents, team members report back to AREA COMMAND CENTER and give completed ASSESSMENTS back to SCRIBE, and prepare for another assignment, possibly in another Ward or Stake (KNOW YOUR LIMITATIONS). The Scribe will record the time the team reported back in and file all assessments in TOTE.

The Stake President Member will make any final decision on if we can take care of issues in the Stake or if we should request assistance to City, County, or Area VOAD

RECOVERY

As a Stake we will do what we can to recover from a disaster by utilizing the Wards to help take care of each other. With the direction of the Stake President, after all we can do, we will ask for outside assistance as needed. Outside assistance will come from Local gov't (Providence City) and Cache County, State of Utah. We may request assistance from VOAD, CERT, Red Cross, FEMA and the Church of Jesus Christ of Latter-Day Saints as needed.

The following document is a suggested 8 step plan to assist Wards in creating their own Emergency Preparedness plan

STEP 1.

Each Ward should organize a Self-Reliance Committee consisting of representations for the Elders Q., Relief Society., Self-Reliance and Emergency Communications.

It has been recommended that under the Bishops direction a Self Reliance Specialist and Ward Emergency Communications Specialist be called and set apart.

(Elder Hancock, Bro Openshaw, and Don Summit)

It is recommended there be a Monthly meeting with EQ, RS, Self Reliance specialist, and Emergency Communications Specialist as the Emergency Plan is put together. Then Quarterly as needed.

Ward Emergency Communications will assist in communications between Ward Members and the Stake, and assist in building a Ward Map, broken down into Blocks or Areas.

This committee will work together to develop their Ward Emergency Preparedness plan.

Step 2.

A. Identify likely disasters that could be potential in the Ward. The County EOC feel the most likely disaster would be the loss of utilities. (Power, Gas, Water), followed by the big earthquake. Then disasters like weather, cyber, terrorist, etc. (Committee)

B. Gather Critical information

Members with special needs, like oxygen, wheelchair bound, widow, over 75, single mothers with small children, mental illness. (Committee)

C. Gather a list of Ward members that have Special Skills (Nurse, construction, Medical, etc.) and another list of Special equipment (generators, chainsaws, etc.). (Committee)

STEP 3.

Prepare Ward for Emergency situation

A. Divide the ward into areas or blocks. Ask each area/block leader to use or purchase an FRS or GMRS radio. A great FRS/GMRS radio can be purchased for less than \$20. Each Ward will use an FRS channel (1-14) to communicate to each Block Captain.

*Each ward Block Captain will have an FRS or GMRS radio programmed to the ward's FRS channel

B. *The Ward Communications Specialist should have a radio tuned to his ward's channel and a GMRS radio to communicate with the Stake Communication Specialist on GMRS Ch 20 The Ward Emergency Communications Specialist can assist in developing communications with each block leader so he will need an FRS/GMRS radio.

C. On the 1st or 3rd Sunday of each month each Ward Communication specialist should test their communications skills with each Block leader on their Ward FRS or GMRS radio

Step 3b. For Wards not wishing to use the Block Captain Plan

*Volunteers who are able, are encouraged to go to their Ward Building and retrieve their **Neighborhood Rapid Damage Assessment Plan (NRDAP) from the ward TOTE.** The first Volunteers to arrive should accept the responsibilities of **A. command leader, B. communications, and C. scribe.** The TOTE will have maps of the ward blocks with addresses of each home. As volunteers arrive break them up into teams of 2. Volunteers go out in pairs to do an assessment of homes, people, and dangerous issues and report back to command*

Each team should be able to communicate on their assigned FRS frequency or cell phone, and report issues immediately back to the command, and communications specialist, who will then communicate to STAKE command. Each team is assigned different blocks and homes to check and will fill out the assessment forms. They then return back to command and turn assessments into the scribe. Then prepare for another assignment in the ward, stake, or community. Assessment forms are in the TOTE.

Each Ward must have a TOTE (kept in the Ward Clerks office) with the following information:

Copy or the Emergency Plan they have chosen

Maps of the ward broken up into blocks with Homes and addresses

Members with critical and special needs

Members with special skills

Members with special equipment

Extra radios programmed to their ward FRS frequency

Assessment forms

Rosters for volunteers with time in time out and communications

Step 4.

Develop a member and neighbors Emergency Guide on what to do in an emergency. Providence City can supply you with Emergency Preparedness pamphlets. At the dollar store, get some red and green 4'x9' plastic tablecloths. Slit the cloths up in 3" or 4" widths and 36"-48" long. Put a pamphlet, Emergency/Disaster Instructions, a map showing blocks and block captains (if applicable), and a red and green strip in an envelope and distribute it to all neighbors in your ward boundary.

Each Ward building will have their own communications using FRS or GMRS. FRS channels 1-7 are 2 Watts and channels 8-14 are 1/2 Watt. Channels 15-22 are GMRS channels 5-50 Watts but a GMRS license is necessary.

In each Ward the Block Captains will communicate to the Ward Emergency Communications Specialist on their FRS or GMRS channel. The Ward Emergency Communications Specialist will communicate to the Stake Communications Specialist on GMRS Channel 20.

Stake Emergency Communications will communicate to City, County, and Area Seventy (through Bishops Storehouse) on Ham Frequencies 146.4200 simplex, and 449.8000

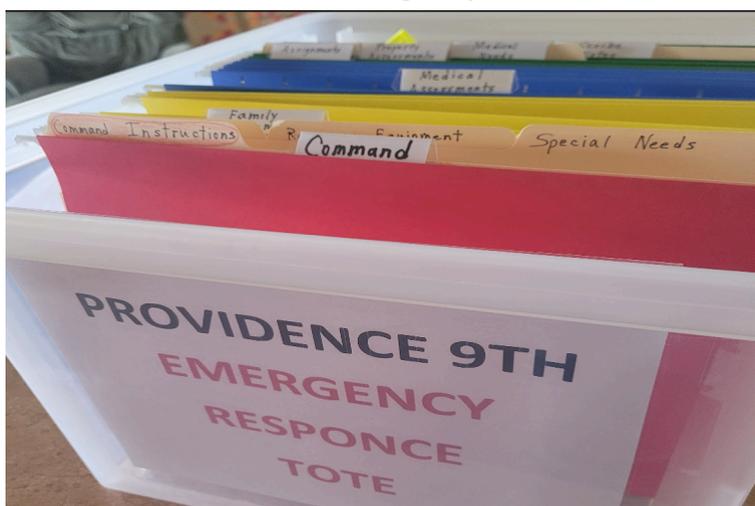
On the 3rd Sunday each month, the Ward and Stake Communications specialists will test communications skills and have a short training. This training will be on GMRS Ch 20 and is called the (Providence Stake GMRS 20 Net) 8:00pm.

Providence Stake Emergency Communications

Cob 1	Cob 2	ML	Prov 1	Prov 2	Prov 3	Prov 7	Prov 9	Prov12	Stake
FRS 5 backup FRS 2	FRS 5 backup FRS 3	FRS 12 backup FRS 11	FRS 5 backup FRS 4	FRS 7 backup FRS 5	FRS 7 backup FRS 6	FRS 7 backup FRS 8	GMRS21 backup FRS 9	FRS 12 backup FRS 10	GMRS 20 ham 146.4400 GMRS 22 ham 439.450
Dattage	Nyman	Snow	Fitzgerald	Thigpen	Darley	Smith	Bell	Nickles	Berry

Step 5.

Build a Ward Emergency TOTE, to be placed in your clerk's office. This TOTE will contain the list of ward resources, critical needs, ward map including homes, addresses, emergency instructions and forms to be used in an emergency



Step 6.

A. Encourage Member preparation. Encourage each Family to develop their own Personal

Family Preparedness Plan. Ward and Community members are encouraged to develop a Family emergency communications plan. Family emergency contact list, Wallet contact card, Family code word, gathering location, out of area contact, radios and frequencies. What to do in case of fire, earthquake, gas leak, flood, etc.

B. Encourage Members to prepare their 72 hr. kits.

C. EQ and RS could prepare a regular tidbit of encouragement to text or email each member monthly.

Step 7.

***Create your ward Emergency Preparedness Plan in writing and forward a copy to the Stake to be put in the Stake TOTE.**

The Ward Emergency Plan should include the following 3 areas:

- 1. Preparedness/Preparation**
- 2. Response**
- 3. Recovery**

Step 8. The final steps

1. Send a copy of your Ward Emergency plan, critical needs list, and resources list to the Stake Emergency Communications person, who will add it to the Stake Emergency Tote which will be kept in the Stake Clerk's office.
2. On a monthly basis, attend Communications Training with the Stake Communications Specialist (Ward Communications Specialists)
3. On a quarterly basis, (Welfare and Self-Reliance Committee) attend Stake Training with the Stake Welfare and Self Reliance Committee
4. On a yearly basis, review and update your Ward Emergency Preparedness Plan and TOTE, including new members, resource lists, critical needs list, and block leaders. Please send a new updated copy to the Stake to update the Stake TOTE

This concludes the STAKE EMERGENCY PLAN FOR 2025. As Technology, Resources, and Policies change, we will make updates and post to the Stake google drive. Changes and improvements will be added to the bottom of this 2025 document.

Bryce Berry 435-890-3640

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Providence Stake Emergency Communications Specialist

Providence Stake Welfare and Self Reliance Committee member

Stake President David Smith

Stake President First Counselor James Swink

Stake President Second Councilor Darren Hansen

Brother Ben Owen (HC rep)

Additions and changes 7.23.2025

Page 14 addition

Providence Stake Emergency Communications

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